



**Northampton School
*for Boys***

**Year 7 2022 Transition
Information and
Advice
For Parents**



Contents

Welcome!	2
How secondary school is organised.....	4
The School Day and Timetable	5
Home Learning.....	6
Setting and Testing.....	7
Catering and Food.....	7
Cashless Catering	9
Extra-curricular Activities	10
Supervision of Students on School Site Outside of School Hours during Covid-19	10
Security of Personal Property.....	10
Lost Property	11
Communication between Home and School.....	11
Medical Information, Illness and Appointments	12
Requests for absence and holidays during term-time	13
School Term Dates.....	14
School Uniform and Appearance	14
Code of Behaviour.....	17
Expectations and Standards	19
Bullying	19
Essential Basic Equipment for School.....	20
School Stationery Shop	21

WELCOME!

Moving to secondary school can be a time of mixed emotions for any child, excitement and apprehension. Suddenly they go from being the oldest and most responsible in their school to the youngest at a much larger school. When your child moves to Northampton School *for Boys* they may experience a number of changes compared to their experience in primary school and we are looking forward to working with you to help them to adjust as quickly and easily as possible.

Some of the differences will be:

- A different journey into school, some making their way to and from school independently for the first time.
- Having to wear a more formal school uniform.
- More rules and routines than they are used to.
- Having up to 11 new teachers instead of perhaps one teacher, and coming into contact with other adults in the school who have many different roles.
- The site and buildings will be bigger, they will be expected to find their own way around, moving from classroom to classroom taking all their equipment with them.
- Having to remember their lesson timetable and homework timetable.
- Different break and lunchtimes, collecting and eating lunch along with 1600 other students!
- Organising their equipment, books and kit for PE every day. Also remembering to bring in their homework.
- New lessons and new vocabulary to learn.
- Teaching and learning styles will vary depending on the lesson and teacher they have, giving them different expectations to understand and live up to.

How can you help as a parent?

The most significant change when moving from primary to secondary school is the expectation regarding crucial life skills such as independent working, and self-organisation.

When a child moves to secondary school they are expected to cope with many different new experiences and changes, many of which demand skills which they have not had to use before. These are skills which need to be developed before they begin in September.

Most parents would like to help support their child in gaining those skills but feel they do not have the information they need to do so.

The aim of this booklet is to give you information to help your child through this transition.

To achieve a balance between doing too much or too little there is a useful rule of thumb:

‘Don’t do anything regularly for your child that they are capable of doing for themselves’

The time you spend establishing routines and good habits of working will save endless battles in the future.

Organising books and equipment

Key tasks for students:

- Have a good system for keeping your books and equipment.
- Know what lessons there are each day.
- Know what equipment you need each day.
- Have your bag packed ready for each day.

Tips for parents:

Before your child starts

- Help your child organise their living space so they have a place to keep school work and equipment and also a place to do homework. It is essential that they do not do this in front of the TV.
- Make sure they have all the equipment they will need, it is also a good idea to have a set to use at home.
- A box file or concertina file will help those who have organisation problems. Label each section with subjects to match their books so they can be ready to pull out and put in their school bag when required.

When your child starts

- Teach a routine for emptying their bag each evening and re-packing with everything required for the next day.
- Encourage your child to glue any loose worksheets into their books and keep them in order.

Getting To and From School

Key tasks for the pupil:

- Get up in plenty of time.
- Get dressed and ready to leave with all the things you will need for the day (it is useful for some students to prepare the night before).
- Leave the house in time to get the bus/ lift etc.
- Be in the right place at the right time at the end of the day.
- Go straight home.
- Know what to do if your lift is delayed/ there is a change of plan to the end of the school day.

Tips for parents:

Before your child starts school

- Time the journey to school.
- Be clear about what time they should be home from school or what they should do if there is a change of plan.
- Get an alarm clock and make sure they know how to use it!
- Help your child work out what time they need to get up to get to school on time.
- Create a plan if needed.
- Agree a routine for the mornings, who does what and when.
- Agree an appropriate bedtime for school days so they will have enough sleep.
- Have a couple of trial runs to see if the plan works.

When your child starts

- If possible be there for your child and help supervise, praise and encourage their independence.
- Make sure you keep to your side of any routines you have set up.
- Keep up the routine.

HOW SECONDARY SCHOOL IS ORGANISED

School Staff

In primary school the roles and responsibilities of staff are usually straight forward. There is usually a lot of informal contact and as a parent you are likely to know who to talk to when you need support, and you will have a close relationship with your child's class teacher.

In comparison the structure of a large secondary school can seem much more complex.

The school family includes all of the following:

- School Governors
- Headmaster
- Senior Leadership Team: Senior Deputy Headteacher, Deputy Headteachers and Assistant Headteachers
- Team Leaders: Curriculum Team Leaders (one for each subject area) and Year Team Leaders.
- Teachers: Many of whom are also Form Tutors and some are House Leaders
- SENCO
- Additional Intervention Team
- Cover Supervisors
- Support Staff: Technicians, Admin Team, Librarians, etc
- Estate Team: Maintenance, Groundsman, Lettings, Cleaners
- Catering Team

Wings

Each Key Stage Three and Four Year Group at NSB is made up of 8 Forms: Forms H, I, J and K are known to as “East Wing” and Forms P, Q, R and S are known as “West Wing”.

Houses

The school is organised into four Houses and the system is arranged by linking forms to a House. Each House has a member of staff as a House Director and the House colour will be displayed on the student's school tie.

The Houses are named after four of the original founders of the school: Brightwell, Chipsey, Manley and Washington. All students and staff belong to a House.

A programme of events, sporting and non-sporting, is arranged for each year group through the year. It is intended that as many students as possible will be involved in the activities, either as a competitor or as a supporter.

Older students take on a leadership role as House Seniors, helping to organise and manage the events. Mrs L Greenaway, Assistant Headteacher, oversees the House programme.

House	Linked forms	Colour
Brightwell	H, P	Yellow
Chipsey	I, Q	Light Blue
Manley	J, R	Green
Washington	K, S	White

THE SCHOOL DAY AND TIMETABLE

Set out below are the timings for the school day for Year 7:

Registration	08:40	09:00
Period 1	09:00	09:45
Period 2	09:45	10:30
Period 3	10:30	11:15

Break **11:15** **11:35**

Period 4	11:35	12:20
Period 5	12:20	13:05

Lunch **13:05** **14:05**

Period 6	14:05	14:50
Period 7	14:50	15:35

Assemblies

Years 7, 8, 9, 10 and 11 will have an assembly every week. Year 7 on Monday, Year 8 on Tuesday, Year 9 on Wednesday, Year 10 on Thursday, Year 11 on Friday. This assembly replaces that morning registration and will start at 08:40 until 09:00.

Key tasks for the student:

- Know what lessons you have for each day.
- Know where the classrooms are for each lesson.
- Know who the teacher is.
- Understand how the timetable works.
- Get to the lessons on time.

HOME LEARNING

Tips for parents:

- Agree a routine for home learning for your child. As your child progresses through the school it will become an increasingly important part of the curriculum. How they start to view home learning will be how they remain to view it throughout their school life.
- A good time to start home learning is after a short break when they get home, get it out of the way early, this will leave the rest of the evening free. It is not advisable to start home learning late in the evening.
- Agree that TV and other activities will happen after home learning is completed.
- Be prepared to invest time at first to supervise the completion of home learning.
- Make sure your child has a comfortable place to work that is away from distractions.
- Recognise how difficult it is to work unsupervised, help your child to structure their time and use it usefully provide them with a checklist to help them.
- Provide a clock or timer to help them work to a routine.
- Be available to check their progress, but otherwise leave them to it.
- Make sure they always write the date and title of the work they are doing. Work will be marked for spelling, punctuation, grammar and presentation as well as content.
- Point out the rewards for doing their home learning promptly, it won't drag on all night, it feels good to get a task completed etc.
- Don't let them struggle on for longer than is needed, at this point you can check what they have got and help them to see what they have achieved.
- If your child is stuck offer support but don't do it for them.
- Encourage your child to check in the lesson what they haven't understood.
- If there is a problem with the level of the home learning it is important that the teacher knows this. If the work is consistently too hard or too easy it is important to let the teacher know (see contacting the school).
- Check your child has given their home learning work in.
- Take an interest in their marks and comments, discuss what they mean with your child to give them the understanding that feedback is important.
- Check on the online home learning information regularly. Parents can also receive details via email. If your child is consistently not getting home learning tasks when they should, contact the school.

- Home learning zone is available every day at lunchtime and after school until 16:30

Year 7 Home Learning Timetable:

Please note that Home Learning will only be set on the day when your son has the particular subject.

Each Curriculum Team has its own Home Learning policy, so core subjects may set home learning tasks every week, but other subjects may vary in regularity.

Home Learning will be introduced gradually during your son's first term at the school.

SETTING AND TESTING

Some parents worry that their son is placed in the wrong set when they start secondary school.

Students' progress is constantly monitored in lessons. There are testing opportunities to ensure your child is placed in the correct set for his ability.

There will be regular end of topic examinations in lessons and also an end of year exam for each subject.

CATERING AND FOOD

The catering team at the school looks to provide menus that children enjoy, but ensuring a nutritional balanced diet. The school follows the national guidelines for healthy eating. Our professional caterers are qualified in nutrition, with a wealth of experience in planning, preparing and serving food. In addition, our kitchens are regularly inspected by Environmental Health to ensure standards are maintained.

A selection of hot and cold **breakfast** items are available from 8:00am – 8:25am.

At **lunch time** there is always a varied choice of home-made Dish of the Day. This choice changes daily and is prepared using the finest, freshest ingredients. Also available are fresh vegetables, jacket potatoes, fresh fruit yoghurts and fresh milk drinks to ensure children are able to choose a healthy meal. There is always a vegetarian choice as well as snack items every day. With over 30 choices of various food items in our menu we aim to ensure there is something for everyone.

We recommend an allowance of between £2.60 - £3.50, depending on your child's choice.

We have also have a Meal Deal Option. These are nutritionally balanced lunches and are extremely good value at the cost of £2.60. If you are concerned about what your son is buying it is possible for us to alter your son's account so that he can ONLY purchase a Meal Deal, please contact our Finance team, if you wish this to be activated.

Lunchtime Price List

JACKET POTATO DEAL

Jacket Potato and a filling + fruit + small water

£2.30

£2.60

BOXED MEAL DEAL

Any boxed meal or pasta pot + fruit + small water

£2.30

SANDWICH MEAL DEAL

ANY B or C sandwich + fruit + large water

£2.30

SINGLE FILLING PANINI MEAL

Panini + piece of fruit
+ small water

£2.60

Main meal	£ 1.80
Mail meal + cookie or fruit and small water	£ 2.30
Meal deal (main, dessert & small water)	£ 2.60

(Salad added to a main meal from the salad bar will be charged for separately as it is not part of the set meal price). Prices are shown on salad bar.

Jacket potato (plain)	£ 0.90
Filling (per filling)	£ 0.70
Assorted paninis	£ 2.00
Flatbread	£ 1.70
Yorkshire Wrap	£ 2.00
Hot pasta pot	£ 1.80
Burritos	£ 1.70
Chicken Wrap	£ 1.70
Nachos	£ 1.20
Fries/Wedges	£ 1.20
Cookie or small muffin	£ 0.60
Large muffin	£ 1.00
Homemade cake slice	£ 1.00
Belgian Waffle	£ 1.00
Jelly/Mousse	£ 0.80
Fruit yoghurt	£ 0.80
Piece of fruit	£ 0.30
Fruit pot	£ 1.00

Drinks Price List

Fruit Juice Carton	£ 0.50
Juice Burst 330ml	£ 1.00
Milkshake Carton	£ 0.50
Large Milk Bottle	£ 0.80
Large Water 500ml	£ 0.50
Small Water 330ml	£ 0.30
Radnor Splash	£ 0.80
Radnor Fizz	£ 0.70
Rubicon	£ 1.30
Tea	£ 1.00
Hot Chocolate/Moccahino	£ 1.00
Coffee /Latte/Espresso	£ 1.00
Espresso choc	£ 1.00

Break Hot Food List

Bacon & Cheese Muffin	£ 1.50
Quorn Cheeseburger	£ 1.50
Bacon and Cheese Bagel	£ 1.60
Cheesy Bagel/Pizza Bagel	£ 1.00
Pretzel	£ 1.00
Assorted Seasoned Chicken Wings	£ 1.00
Garlic Bread	£ 1.00
1/2 Pizza Baguette	£ 1.30
Sausage Roll	£ 1.20
Oven Baked Wedges	£ 1.20
Bacon Baguette	£ 1.20
Quorn Dog	£ 1.20
Quorn Sausage Muffin	£ 1.30
Assorted Panini	£ 2.00
Belgian Waffle	£ 1.00
American Pancakes	£ 1.00

CASHLESS CATERING

Students cannot purchase items from the canteen with cash at the tills, as the school uses a cashless catering system.

Parents can add credit to their son's account via the internet and can monitor what their child is purchasing.

Students do not need to bring cash into school (although there are machines in school for students to add money on to their account if preferred.)

EXTRA-CURRICULAR ACTIVITIES

The school has a tradition of providing a great variety of extra-curricular activities throughout the year. These are available to view on our website and they change from year to year.

They include academic groups for revision, home learning clubs, The Gifted and Talented programme, as well as sporting activities, performing arts groups and hobbies such as chess and computer programming.

The teachers involved put a great deal of effort into creating interesting and rewarding activities for our students to take part in and are happy to spend their free time stretching and challenging the students' learning and encouraging active participation.

SUPERVISION OF STUDENTS ON SCHOOL SITE OUTSIDE OF SCHOOL HOURS

In the mornings, gates are open at 8:00am for students having breakfast. From this time there are staff around the site and breakfasts are available. The main school gates open at 8:15am for those not having breakfast and the school buildings are open from 8.30am.

In the afternoons, school officially finishes at 3:35pm. Students are expected to leave the site by 3:45pm unless they are participating in an organised activity with a member of staff.

Should students need to contact parents to let them know of any changes to after school arrangements, they should visit Student Services at break, lunchtime or after school so that the school can contact parents for them.

From 3:45 pm onwards, significant areas of the school are unsupervised, and it is not reasonable for parents to allow their son to remain on the premises unsupervised.

Parents should ensure that their son is either attending an organised activity and leaves the premises as soon as the activity finishes or leaves school by the normal end of school time.

SECURITY OF PERSONAL PROPERTY

Within a large establishment, theft can take place. Students are expected to take care of their own belongings.

Tips for parents:

- Make sure your son leaves all valuable items at home unless required at school. This includes his mobile phone - students are able to phone home if necessary from Student Services.
- Don't give your son large sums of cash to bring into school; use the cashless catering system for school meals.
- label all your son's possessions clearly and irremovably;

Key tasks for the student:

- Never leave your bags and possessions unattended;
- In PE and Drama/Dance, hand in anything valuable, including bus passes, to the teacher in charge when you have a practical lesson.
- If you come to school on your bike, place it in the cycle racks and lock it with a D lock.

The school will take **NO** responsibility for the security of any valuable items brought into school. The view of the school is that these are brought into school at a student's own risk. We cannot afford to divert staff time looking for lost mobile phones or other devices.

LOST PROPERTY

Lost property, if found, is collected in Student Services or in the PE area.

Key tasks for the student:

- Retrace your steps - visit every room and area that you have been to.
- Go to Student Services to look for your missing item. For lost PE kit go to the PE office.

Tips for parents:

- Teach your son that he is responsible for looking after his own belongings.
- Label all your son's possessions clearly and irremovably, we will then be able to return it to your son.

COMMUNICATION BETWEEN HOME AND SCHOOL**School to Home:**

In order to keep parents up to date with essential information and news we use:

- Text messaging to parents.
- The school website: Parents receive their own personal login to the school website and can view their son's homework, house activities, school policies, and copies of all global letters sent home regarding school events.
- Emails: We will email parents with the home learning tasks your son has received each day. This is to let you know clearly what he has to complete and when it is due in. In addition, we will notify you by text message if your son has received an after school detention.
- Regular reports: Parents will receive a Data Report each term.
- Parents' Evenings: There will be two Parents' Evenings during Year 7: the first will be to meet with your son's Form Tutor in November, to discuss how he is settling in. The second will be to meet with his subject teachers at the end of the school year.
- Letters home (also viewable on our website).

Home to School:

- To report your son absent please phone the school absence line (01604 258691) and give his name, form and the nature of his absence.
- To speak to someone at school about your son, please contact his Form Tutor in the first instance. Or email nsb@nsb.northants.sch.uk marked for the attention of a specific member of staff. Please bear in mind that teachers may have a full teaching timetable and may also be covering break/lunchtime supervision or detentions and will come back to you as soon as they are able.
- To leave a message for your son during the school day, please contact Student Services and we will do our best to pass the message on to him.

MEDICAL INFORMATION, ILLNESS AND APPOINTMENTS

Medication

Prescribed medicines (other than those for asthma): These must be left with the Medical Room at the beginning of the school day, accompanied by a signed note from you about dosage. Your son should collect his medicine at the end of each school day. On no account should medicines be carried around school.

It is your son's responsibility to ensure that he comes to the Medical Room to take the prescribed amount at the required times.

If your son uses an asthma inhaler he is responsible for ensuring that the inhaler is with him at all times.

If a student is identified as an epipen user, his name will be kept on record in the Medical Room with the spare epipens. A list of trained staff will also be kept with the epipens.

If your child falls ill at school

If your son becomes unwell during the day he should attend the medical room. If he is unable to continue to attend lessons you will be contacted and asked to collect your son from school straight away.

Please ensure that your son is aware that he should attend the Medical Room should he feel unwell, so that our designated first aider can call home if necessary. He should **not** contact parents himself as it is most important for safeguarding purposes that the school make arrangements with parents directly should their son need to leave school due to illness.

What to do when your child is ill at home

If your son is too ill to come to school you must let us know.

- As early as possible, please telephone **01604 258691** and follow the instructions on how to leave a message on the absence line.
- State your son's name, Form and the nature of his illness.
- A message will be passed on to his Form Tutor.
- Unless you have informed the school that your son will be absent for a particular number of days (eg for an operation), please
- telephone the school each day that he is absent.

Medical or Dental Appointments

Whenever possible, please try to make appointments outside of school hours. For appointments during the school day:

- Send a letter in to your son's Form Tutor giving details of the date and time of the appointment.
- Agree a time that you will meet your son at the Front Office to collect him.
- Your son will need to collect a green "Exeat" slip from Student Services which must be signed by his Form Tutor before he will be allowed to leave the premises. He will need to sign out at the Front Office.
- Return your son to school directly after the appointment to complete the rest of his school day where appropriate.

REQUESTS FOR ABSENCE AND HOLIDAYS DURING TERM-TIME

Holidays

We have always said that the best place for students to make educational progress, to reach their potential and realise their ambitions is to be in the classroom learning. From September 2013 the Government regulations changed and the Head teacher can no longer sanction holidays taken during term time. This means that any requests from parents for holidays will have to be rejected and if any parents do take holidays during term time, the register will have to be marked as an unauthorised absence (code G).

This is in line with the Education (Pupil Registration) (England) (Amendment) Regulations 2006. In addition, The Education (Penalty Notices) (England) Regulations 2007 set out the procedures for issuing fixed penalty notices (fines) to each parent who fails to ensure their child's regular attendance at school. Parents must pay £60 within 21 days or £120 within 28 days.

Please be aware of this when making holiday bookings. The term time dates for the forthcoming year can be found in this booklet and on the school website.

Other Absence Requests

Many clubs arrange festivals and events during the half term or over bank holiday breaks which are generally very enjoyable for all concerned. However, the school is very clear in its policy and will not authorise any absence from school to travel to, or participate in, such an event.

SCHOOL TERM DATES

[Click here for school term dates.](#)

Our commitment is to the education of your son and any absence will have an impact on your son's learning.

SCHOOL UNIFORM AND APPEARANCE

We are justly proud of our students, who are fine ambassadors for the school, and we hope that they will grow to be proud of their association with Northampton School *for Boys*.

This sense of belonging is encouraged from the very beginning of your son's career at the school and we believe that wearing school uniform is an essential part of that relationship. We expect parents to give their full support to the school in implementing our uniform policy.

Details of school uniform are listed on the next page. Parents who, for financial reasons, feel that they may have difficulty in meeting uniform requirements should approach the relevant Head of Year. Any such approach will, of course, be treated in confidence.

Key tasks for the student

- Know the rules on uniform and appearance – see following page.
- Make sure everything is ready.
- Make sure you have a full and clean PE kit for the days you need it.

Tips for parents:

Before your child starts

- Check the uniform requirements on the following page. If you have placed a uniform order you can have the order delivered to your home or collect it at the July Parents' Evening.
- **Name everything**— shoes, equipment, coats, even glasses. If property is named we are able to reunite it with its owner.
- Have spare essentials in case anything gets lost. (Ties are a common problem for lost property)
- Check the rules on haircuts and jewellery - see following pages

When your child starts

- Decide who has responsibility for what: who irons shirts etc.
- Encourage your child to organise their uniform the night before.
- Have a system for keeping uniform clean. The earlier your child is responsible for this the better.

Uniform

The requirements of the basic school uniform are:

School Blazer	-	black with blazer badge and year stripe
Trousers	-	black
Shirt	-	plain white, ALWAYS TUCKED IN
School Tie	-	worn at a sensible length
Shoes	-	black (trainers or trainer-style shoes are <u>not</u> allowed)
Socks	-	black
Pullover	-	navy blue v-necked (optional – available from school shop)
Rugby Shirt	-	school colours (reversible)
T Shirt	-	school colours
Shorts	-	school colours
Rugby/Football Boots		
Training Shoes	-	for PE only

Hair

- No shorter than No 2. A fade is acceptable if the hair remains to office standard and remains no shorter than a 2 on top. No shapes or lines cut in eg. zig zags, mohican.
- Long hair must be tied back if longer than shoulder length or likely to cause a safety issue.
- At all times hair must not cover an eye or eyes.
- The style of the hair should be in keeping with that acceptable in an office environment.
- Hair should be kept clean and tidy.
- Hair should not be dyed using unnatural colours or be styled with extensive flashes of colour.

Jewellery

- Only one plain stud in an ear lobe is permissible.
- No visible piercings are acceptable and those not readily visible are also unacceptable if they could cause a safety issue e.g. in P.E.
- Wrist bands and similar attire should not be worn without permission from the school e.g. in the case of a school fund raising event.
- Hair bands used to tie hair back should be plain in nature.
- One ring may be worn but it must be removed if there is a safety issue e.g. P.E, Design Technology. They should be conventional in nature.
- Necklaces may be worn beneath the shirt but must be removed if a safety issue e.g. P.E.

Headwear

- In cold weather a plain scarf, bobble hat or similar in a tasteful design may be worn to and from school but not around the school.
- Plain caps may be worn in hot weather but removed when on the school site.
- Sunglasses may be worn in certain circumstances determined by the school.

General Uniform

- Sweatshirts, hoodies and similar must not be worn over or under the uniform.
- Hoodies must not be worn to or from school.
- The school tie should be worn at an acceptable length. A student may wear a tie awarded as colours by the school.
- Shirts should be plain white of a length that can be tucked into the trousers. Shirts should not be worn outside the trousers.
- Gloves may be worn in cold weather but they must be taken off when inside school.
- Coats should be tasteful with no provocative logos. Coats should be removed inside the school buildings.
- School uniform in its entirety must be worn in, to and from school.
- The school advises that cyclists wear cycle helmets and high visibility jackets/bands.

Miscellaneous

- School trips that take place during normal school hours require school uniform unless there are exceptional circumstances determined by the school.
- For trips out of school hours, uniform *may* not be required but students will be directed by the school staff.
- In after-school clubs uniform is required, unless directed by the school staff.

School Uniform Shop

The majority of school uniform can now be purchased from our supplier Sportswear International ([SWI](#)) and can be delivered directly to your home or into school for collection by your son.

Website: www.swidtp.co.uk

Where items can only be purchased from the school such as blazer badges, ties and House t-shirts, this can be done by using [ParentPay](#) or with a cheque or cash by your son via Student Services.

Samples of all sizes of uniform will be kept in Student Services for your son to try on. If you do require any assistance, please contact Mrs Sharp on: 01604 230240.

Sports Mouth Guards

Boys do not need to wear a mouth guard for sport lessons, but for rugby and hockey they can wear one if they choose.

“Boil and bite” mouth guards are available at various outlets, including John Henry Sports on Wellingborough Road, Northampton.

CODE OF BEHAVIOUR

1. Lessons

You should make it as easy as possible for everyone to learn and for teachers to teach.

For example you should:

- arrive on time
- be properly equipped and correctly dressed
- be quiet when asked
- in discussion work put your point of view clearly and listen carefully and tolerantly to others
- at the end of the lessons, wait to be dismissed and leave the classroom in an orderly fashion

2. Presentation of work

Take pride in your work, in how it looks as well as in what it says, and in how you organise yourself to get it done.

- you should set work out clearly and always date it
- take great care to meet homework and exam deadlines

3. Dealing with People

You should treat everyone, pupils as well as adults, considerately and politely and do your part to make the school a pleasant place to be.

- make visitors welcome and direct them if they seem lost
- not shout or argue rudely
- never swear or use offensive language, especially of a racist or sexist nature
- never threaten or bully anyone

4. Safety

Be safety conscious and respect your safety as well as that of other people.

- follow carefully the safety instructions of your teachers
- never interfere with equipment designed to protect you from fire or theft
- do not bring items into schools which are distracting, dangerous or illegal - cigarettes, drugs, alcohol, fireworks, knives or weapons
- valuable items - cameras, music players, electronic devices - should be left at home
- get off bikes at the school gate - it is recommended that students wear a cycle helmet and high visibility jacket/bands. Bikes should be locked in the cycle racks with a D lock
- respect other users of the roads and paths - pedestrians, cyclists or motorists
- take great care when crossing roads and waiting for buses - listen to, and accept the advice and instructions of staff on duty

5. Movement around the School

You should always move sensibly round the premises.

- you should not run or push
- wait your turn when entering classrooms or queuing for snacks or dinner
- keep to the left on all stairs
- stay away from cars in the car park

6. Looking After the Premises

We must all aim to keep the environment as attractive as possible.

- you should put litter in the bins
- only eat in the places allowed
- take care of all school property - books, tables, displays of work

7. The Neighbourhood

Staff and students use widely the facilities of Northampton. You must do your part to make sure that the school is well thought of by local people.

When you are not in school:

- you should use local facilities considerately
- not mill about in large groups
- only enter shops if you intend to buy something
- avoid leaving litter
- not cycle on the pavements

8. Sporting Events: Participants and Spectators

When representing the school (visits, sport teams) you must carefully follow instructions and ensure your dealings with opponents, members of the public and staff is considerate, courteous and co-operative at all times.

- Players should abide by the rules and the spirit of the game
- The decision of referees/officials must be accepted as final
- Whether you win or lose you must always conduct yourself in an orderly manner
- Participants should not attempt to gain any advantage over their opponents through any form of gamesmanship or cheating
- Self-control should be exercised at all times, by both players and spectators. Success and failure should be met with equal good grace and without excessive emotional displays
- Spectators and participants should treat their opponents with due respect both on and off the field of play
- Spectators may support their side vociferously but without the use of obscene language or by directing any ridicule at the opponents or referee

9. Student Conduct beyond the school

The Law allows for teachers to discipline students for misbehaving outside the school premises 'to such an extent as is reasonable'. At Northampton School for Boys staff may discipline students for:

- misbehaviour whilst involved in a school organised activity, trip or residential
- misbehaviour whilst wearing uniform or in some other way identifiable as a student at the school
- misbehaviour whilst travelling to or from the school
- misuse of electronic media or engaging in online bullying or harassment
- behaviour which poses a threat to another student or a member of the public
- behaviour which could result in repercussions to the orderly running of the school
- behaviour which could adversely effect the excellent reputation of the school

EXPECTATIONS AND STANDARDS

It is essential that every one of us is:

Considerate	Ensuring our words and actions do not cause inconvenience
Courteous	Being polite and helpful
Co-operative	Being willing to work together
Friendly	Being on good terms with each other
Hardworking	Doing our best
Honest	Being truthful
Trusting	Accepting that others want to help
Generous of spirit	Willing to see the best of others and to give recognition where due

In the wider community, harm has been done in the past and is still being done today as a result of prejudice against people because of their race, gender, sexual orientation, disability or faith. Northampton School *for Boys* is proud of the varied backgrounds of all its pupils and is determined that everyone should feel equally at home.

Students can expect the school to provide a broad and balanced programme of education which is well organised and effectively delivered. Students will be expected to keep to all aspects of the Code of Behaviour. This will ensure all students and staff are part of a pleasant community of which we can all be proud.

Please see the full Behaviour Policy on the school website.

BULLYING

At Northampton School *for Boys* we believe that bullying of any kind is unacceptable. All students should be free from worries about being bullied so they can enjoy a purposeful learning environment.

The school anti-bullying policy defines bullying as *aggressive or insulting behaviour by an individual or group, often repeated over a period of time that intentionally hurts or harms someone*. For more information please refer to the Child Protection Policy on the website, Appendix 10.

Bullying tends to fall into three main types;

- *Physical (hitting, kicking, theft)*
- *Verbal (name calling, racist, sexist, homophobic remarks)*
- *Indirect (spreading rumours, cyber-bullying or excluding someone)*

At Northampton School *for Boys* we believe in working together with students and parents to combat bullying.

Anti-bullying is a central part of the Northampton School *for Boys* 'Respect Agenda'.

Support for Students

Students who have been bullied will be supported by:

- Offering an immediate opportunity to discuss the experience with a member of staff of their choice.
- Reassuring the student.
- Offering continuous support.
- Restoring self-esteem and confidence.

Students who have bullied will be supported by:

- Providing relevant guidance by a member of staff.
- Monitoring behaviour over a period of time.
- Providing opportunities to discuss why the bullying took place.

ESSENTIAL BASIC EQUIPMENT FOR SCHOOL

All students need the following for all lessons:

Pen (biro or ink)	Pencil
Eraser	Ruler (30cm)
Pencil sharpener	Pack of pencil crayons
Green pen/biro	

Student Services has a wide range of stationery at very good prices. Your son will be able to purchase items via the Parentpay cashless payment method, using his fingerprint.

Other Useful Equipment

Mathematics:

Compasses	Protractor	Calculator
-----------	------------	------------

The Maths team recommend the Canon F-718SGA Scientific Calculator, available from Student Services priced £10.80.

Design Technology:

60/30 degree set square	30cm Ruler
45 degree set square	Compass
Pack of pencil crayons	Scissors
Glue stick (pritt or alike)	HB pencil

Art:

A4 sketchbook
Clear plastic folder/portfolio A3 or A2
Drawing pencils HB to 4B
Coloured pencils or watercolour paints, brushes, oil pastels
Protective clothing must be worn - a large old shirt with sleeves is ideal or a White workshop apron

Languages:

The Modern Languages Team recommend purchasing either an Oxford School Dictionary or a Collins School Dictionary for whichever language your son is studying. You may not know until your son starts with us in September which language he will be studying. We would therefore recommend waiting until after he starts with us before purchasing a language dictionary. Your son will be able to use the online or class dictionaries at the start of term.

SCHOOL STATIONERY SHOP

Items listed below are available for your son to buy during break or lunchtimes at Student Services. These can only be paid for by way of the cashless payment system using their fingerprint. We are unfortunately unable to take cash payments.

Price List

Rulers and Geometry		Sketchbooks	
15cm ruler	20p	A4 portrait/landscape white leaves	£3.00
30cm ruler	30p	A4 portrait/landscape black leaves	£5.00
30cm folding ruler	70p	A3 portrait/landscape white leaves	£5.00
4" protractor	20p	A3 portrait/landscape black leaves	£7.00
45° set square	20p	Economy sketchbook	£1.00
60° set square	20p		
Compass	30p		
Pens, pencils and colour		Miscellaneous	
Black biros	30p	Exam pencil case (filled)	£1.50
Blue biros	30P	Clear pencil case (large)	90p
Green biros	30p	Clear pencil case (small)	50P
Red biros	30p	Eraser	10p
Black gel pens	70p	Pencil sharpener	20P
Blue gel pens	70p	A4 pad	£1.00
Highlighter	30p	Calculator	£10.80

Black fine liner	70p		5 part dividers	20p
Blue fine liner	70p		A3 project folder	£2.00
Colouring pencils (12 pack)	£2.20		PVC punched pocket	10p
HB pencil	20p		UHU glue stick	£1.00
2B pencil	20p		Spiral Notebook	50p
Oil pastels (12 pack)	£1.50			
4 Colour Bic pen	£1.30			

Northampton School *for Boys*

01604 230240

Absence line

01604 258691

Email

nsb@nsb.northants.sch.uk

If you know which member of staff you would like your email to be directed to, please mark it for their attention.

