



# **Northampton School** *for Boys*

# **Assessment, Recording and Reporting Policy**

**Approved by:**            **Governors Curriculum Committee**  
**Date:**                    **7 October 2021**  
**Review Date:**        **October 2022**

## ASSESSMENT, RECORDING AND REPORTING POLICY

Teachers are constantly assessing, recording and reporting the progress of their students. These are sometimes carried out formally by way of a test or a piece of assessed coursework and through Home Learning but more frequently they are carried out informally during normal classwork. Both types of assessment are periodically recorded and help the teacher to form a professional judgement upon the performance of the student.

### Assessment

All students must be assessed formally in all of their subjects on at least one occasion each term. Most subjects will also have interim testing in place.

At the end of Y9 and throughout Y10, Y11, Y12 and Y13 assessments may be made in some subjects which count towards the GCSE or A Level coursework or controlled assessment requirements.

Students' progress will also be assessed through Home Learning and classwork.

### Recording

Teaching staff will keep records of Home Learning marked and formal tests in an appropriate manner to satisfy school procedures on monitoring continuity and progression. The Assessment Calendar sets out the minimum amount of data to be recorded for each class in each year group within SIMs. Individual subjects may decide that they need to record more frequently.

### Reporting

All Year Groups will receive one formal Form Tutor report in the academic year. All Years will have regular termly progress reports during the academic year, where progress grades or levels will be reported alongside target information and both Home Learning and Behaviour for Learning scores. All this information will be available to parents using our on-line reporting system. Year 11 and 13 will receive online reports in Terms 1, 2, 3 and 4 and Years 7, 8, 9, 10, 12 will receive online reports at the end of Terms 2, 4 and 6.

All parents will have the opportunity to discuss student progress with the subject teachers and the Form Tutor at a Parents' Evening once each year.

**SPONSOR:** Governors' Curriculum Committee  
**SENIOR STAFF:** M Edwards  
**DATE:** October 2020

### Addendum

Due to the Coronavirus pandemic, all parents will receive an on-line report in Term 1 of the AY 2020/21, in addition to the schedule stated above.