

Person Specification – Deputy Cripps Hall and Theatre Events and Facilities Manager

	Essential	Desirable
QUALIFICATIONS AND TRAINING		
5 GCSEs at Grade 4 or above (or equivalent) including passes in English and Maths.	Y	
Educated to A Level or equivalent.	Y	
A recognised qualification in technical theatre OR proven work-related experience in Theatre.	Y	
EXPERIENCE		
Experience and knowledge of theatre digital lighting and sound desks, lighting and sound technology and basic electrical safety.	Y	
A basic competency in stage carpentry and working experience of scenic fit ups/strikes.		Y
The ability to lead a team in a production situation.		Y
Appropriate Health & Safety knowledge.	Y	
Ability to build effective working relationships with colleagues, Line Managers and Students.	Y	
Previous work within a student environment.		Y
Ability to work well within a team or on own initiative.	Y	
Ability to work in a timely fashion to meet deadlines and to organise a busy Theatre calendar and its areas.	Y	

	Essential	Desirable
PERSONAL SKILLS AND QUALITIES		
An excellent communicator.	Y	
A willingness to pause and reflect before taking important decisions.	Y	
Excellent organisational and interpersonal skills.	Y	
Personal presence and confidence.	Y	
Warmth, sensitivity and enthusiasm.	Y	
Drive, energy, commitment, proven capacity for hard work.	Y	
Ability to work with enthusiastic students across the school age range.	Y	
Capacity to manage own work pressure and that of others effectively.	Y	
Flexible, with a calm temperament.	Y	
Clean, tidy and presentable appearance.	Y	
Full clean driving license.		Y
KNOWLEDGE AND SKILLS		
Technical theatre skills including rigging and focusing of lights, programming lighting desks ETC Eos, usage of QLab, installation, operation and maintenance of sound, lighting and audio- visual equipment.	Y	
Excellent professional time management	Y	
Good ICT skills with the ability to use a computer (word processing; sound editing; PowerPoint; internet; data transfer).	Y	
Working confidently at height, heavy lifting		Y