## Venue

- Examinations take place in the Sports Hall for Yr11 and The Old Gym for Y13, except where stated otherwise. Students with Access Arrangements may take examinations elsewhere. Individuals will be informed.
- Expressive Arts Assessments take place in classrooms.
- Mobile phones and 'Smart' watches are not allowed in the examination or assessment room. Students must hand these into Student Services before going to registration.

## Start Times

Morning exams start at 09:00am. Afternoon exams start at 1:30pm for A Levels and 2:00pm for GCSE. There will be no registrations on exam days. Students should arrive at the examination room 15 minutes before the start.

# Year 11

- When Year 11 students are not taking assessments, they attend lessons as per their normal timetable.
- Where students are expected to take two (or more) examinations at the same time they should see Miss Duffy in the Exams Office by <u>Monday 14<sup>th</sup> December</u> to make alternative arrangements.

### <u>Year 13</u>

- When Year 13 students are not in examinations <u>they should revise at home.</u>
- Where students are scheduled to take two (or more) examinations at the same time they should see Miss Duffy in the Exams Office by <u>Monday 14<sup>th</sup> December</u> to make alternative arrangements.
- If there is an additional examination (including practical assessments), subject teachers will advise students of such arrangements. These assessments will usually take place during lesson time.

Your timetable will be distributed to your form tutor from 11<sup>th</sup> December 2020.

December 2020

To: Parents/Carers/Guardians of all students taking examinations

#### **IMPORT NOTICE – MOBILE PHONES AND EXAMINATIONS**

### **Exam Board Regulations**

The Joint Council for General Qualifications rules that govern the administration of public examinations state that:

"You must not take into the exam room: potential technological/web enabled sources of information such as an iPod, a mobile phone, a MP3/4 player, a smartwatch or a wrist watch which has a data storage device". Ear Pods are also prohibited.

This is irrespective of whether these devices are switched on or off. If a candidate is found in possession of any such devices (including in their bag), we are obliged to report this to the awarding body. The candidate may then be disqualified from the current exam and the overall qualification.

#### Northampton School for Boys Arrangements

To comply with this regulation, we insist that all mobile phones (or other prohibited devices) are handed in to Student Services before every examination.

### **Mrs H Topping Shaw**

Assistant Head Teacher (Examinations)