



1st September 2021

Dear parent/carer/guardian

Contact tracing in education and childcare settings – September 2021

As you know, Step 4 of the roadmap went ahead on 19 July.

One of the key changes that took place from 19 July is that education and childcare settings are no longer asked to conduct routine contact tracing. As with positive cases in any other setting, NHS Test and Trace will work with either the positive case – or in the case of children – the parents, carers or guardian of the positive case to identify close contacts.

NHS Test and Trace already manages the contact tracing process for the rest of society, including children who have recorded a positive PCR test, and has expertise in supporting people to identify close contacts.

This letter sets out in more detail below how that process will work and what you need to do if your child tests positive for COVID-19.

Self-isolating and taking a test:

1. If your child has symptoms: they must self-isolate and not come into school – and you should inform the School. You should immediately order a PCR test for them. If the PCR result is negative, they can stop self-isolating (unless instructed to self-isolate for other reasons). If the PCR result is positive, they, must self-isolate until 10 days after the onset of symptoms.
2. If your child has a positive result from a lateral flow device (LFD) test, they should self-isolate – and you should inform the School. You should immediately order a confirmatory PCR test. If the confirmatory test is taken within two days and the result is negative, they can stop self-isolating (unless instructed to self-isolate for other reasons). If the confirmatory PCR test is positive (or is taken more than two days after the LFD), they must self-isolate until 10 days after the onset of symptoms.
3. PCR tests can be booked online through the NHS Test & Trace website or by calling 119.
4. PCR test results will be recorded with NHS Test and Trace automatically, but you should also communicate the result to the School during term time.

Contact tracing:

5. If your child gets a positive PCR test result, NHS Test and Trace will contact you, using the details you registered when ordering the PCR test. You and/or your child will be asked a series of specific questions designed to identify who your child has been in close contact with. Being in an education or childcare setting with someone who has tested positive for COVID-19 will not necessarily mean a person is identified as a close contact.

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6. You will be asked to provide the contact details, if you know them, of any of the individuals – or their parents or guardians – who have been identified as close contacts. NHS Test and Trace will then get in touch with these close contacts and provide appropriate instructions or advice.

7. From 16 August, if the close contact is under 18, they will not have to self-isolate (in line with the policy for fully vaccinated adults) but will be asked to take a PCR test immediately, other than for very young children identified as non-household contacts, and they will not need to self-isolate while awaiting the results of the test. If the PCR test is positive, they will be required to self-isolate for 10 days from the date of the test. NHS Test and Trace will then get in touch to identify close contacts (see points 5 and 6 above).

We recognise how difficult the past 18 months have been and the sacrifices that all families, education, and childcare settings have had to make. This has been an enormously challenging time for everyone, and we would like to take the opportunity to thank you for everything you have done.

Yours sincerely

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Deputy Headteacher, Pastoral

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