16 April 2021

Email to Year 9

Dear Parent / Guardian

## <u>YEAR 9 PARENTS' EVENING Online Appointment Booking Thursday 29 April 2020 4:00 -</u> <u>8.00pm</u>

I would like to invite you to attend our Virtual Parents' Evening on Thursday 29 April. This is an important evening and provides you with an opportunity to discuss your son's progress with his subject teachers.

In response to the issues presented by Covid-19 the school has introduced a new intuitive and easy to use online appointment booking system to support your Virtual Parents Evening. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Appointments are 5 minutes in duration. If you require further time to discuss, please contact the Year Team Leader by email who will contact you within a few days of the parents evening.

Appointments can be made from Thursday  $22^{nd}$  April at 4pm and will close at the end of Wednesday  $28^{th}$  April. Should you wish to make any changes after this date please contact the school office at <u>nsb@nsb.northants.sch.uk</u>. Only one appointment per teacher per household can be made. This will need to be the primary contact for the school, as stated below.

If you are unable to attend, please contact your Year Team Leader calderson@nsb.northants.sch.uk

There will be an additional online set of presentations available through the website by Senior Leaders. If you need to speak to the Year Team Leader or the school careers advisor on the evening, there will an option to book an appointment on system alongside the teacher bookings. If you wish to speak to the SENCo following your meetings, please email <u>minwood@nsb.northants.sch.uk</u>.

Please visit <u>https://nsbschool.schoolcloud.co.uk</u> to book your appointments. Support on how to add appointments and attend the virtual parents evening on the night can be found on the school website here: <u>https://bit.ly/3lmNDN3</u>.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Miss Claire Alderson Team Leader – Y9