

TST/TDY

21 September 2018

Dear Parents/Guardian

Re: Chicago Residential Trip Sunday 21st – Friday 26th October 2018.

Now that all our plans have been finalised I have pleasure in confirming the final details for our trip to Chicago. The forthcoming trip is fast approaching; the following information will help prepare your son/daughter for the journey and while they are there in Chicago. I have arranged a meeting at school for students on **Tuesday 2nd October** 3.45-4.45pm; this will give them an overview and insight of the activities we will be doing and the expectations and standards that we expect while traveling. In addition, they will have an opportunity to ask any questions they may have regarding the logistics of the trip.

In order to have a swift and smooth start to the journey please ensure your son/daughter has easily available their **passport** in their hand luggage that we can check before boarding the coach for departure. Furthermore, we will be unable to carry any **liquids** in excess of 100ml through airport security in our hand luggage, you can check online for further details.

1 x 23K suitcase – (if you intend to purchase clothes/goods etc, in Chicago; ensure you are within the 23K limit on your return or you will be required to pay an excess).

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1 x cabin hand luggage (do not exceed 45 linear inches (or 114 cm) in combined length, width and height; including any handles and wheels). Please have a black pen in your bag so you are able to complete USA immigration cards during the flight.

Travel Arrangements - Outgoing

Meet 05.30 at NSB/ON's car park for a **05.45 departure on Sun 21st Oct 2018**

Outbound – **British Airways Flight Number BA0295– Terminal 5**

21 Oct LHR – Chicago O'Hare Int. Dep: 10:30 Arr: 13:10 local time.(8hrs 40mins)

Return Travel Arrangements

Inbound – **British Airways Flight Number BA0296**

25thOct Chicago O'Hare Int. - LHR dep: 20:40 Arr: 10:25 (Fri 26th Oct)

Arrive at NSB approx 13.00 – Fri 26th Oct 2018

Itinerary – this is a summary of what activities we will be doing through out the trip.

Sunday, 21st October 2018: Travel + Hancock Tower + Meal

Monday, 22nd October 2018: River Cruise + Architecture walking tour + Navy Pier + Meal

Tuesday, 23rd October 2018: Oak Park; Frank Lloyd Wright Studio + Unity Temple + shopping + Meal

Wednesday, 24th October 2018: Art Institute + Millennium Park + Willis Tower + Meal

Thursday, 25th October 2018: Shedd Aquarium + last minute shopping

Depart for Chicago O'Hare Int. Airport: Flight

Friday, 26th October 2018: Arrive at NSB approx 11.30 – 12.00

Clothing - Warm Casual Clothing: sensible, comfortable, everyday clothing - it will be similar temperatures to England!!!

Keep an eye on the weather forecast. Lip balm and moisturiser; appropriate footwear; (change of footwear) for possible wet conditions. Waterproof coat, fleece etc

General items – portable power adapters, plug adapters, phone charger lead, rucksack, sunglasses

Hotel address:

HI Chicago, 24 East Congress Parkway, Chicago, Illinois 60605 USA
Tel - +1(312) 360-0300

Cultural/Art/Photography

The trip is extremely beneficial to Art, Design & Photography students; therefore, we will encourage those to record the environment to support their studies in school. A small A6 sketchbook will be provided to record their ideas and complete a diary of their trip; as well as some basic drawing equipment. Art students should bring some additional dry equipment to record their ideas.

Spending Money

All students would appear to have access to an ATM card for the duration of the trip; take care with excessive amounts of cash and the use of a money belt maybe prudent. If a student would like me to look after some of their money during the trip and issue it out at a suitable time, then please hand it to me on departure in a named envelop with the amount recorded on the front. The current exchange rate is currently in the region of £1 = \$1.28. In terms of how many dollars a student can take is entirely at your discretion; they will possibly purchase souvenirs, postcards and maybe even a present for you! Many of the students are keen on clothing brands and footwear that may require a larger spending budget, however, don't forget luggage restrictions or you will get charged for any excess!

Valuables

Students will be responsible for their own valuables on the trip if they wish to take them. I'm sure they will want to take their mobile phones (remember to switch off data roaming in USA) with them, and possibly a separate camera; please be aware that in the event of any claim being made if items get stolen then this will inevitably impact on time reporting the incident to the authorities.

Social Media

I will also talk to the students about the use of social media at the meeting. It is important for them to be extremely careful when sending images (Facebook, Instagram etc); they should not put the staff, their peers or school in a vulnerable situation throughout the trip.

Food

As stated previously breakfast and dinner is provided, we also have an allowance for each student to cover lunch. If your son/daughter has a large appetite they may wish to have a food top-up when necessary at a convenient point in the day at their own expense. They could also consider packing some chocolate bars or suitable snacks that they can carry in their rucksack/bag during the day.

Emergency Contact

Emergency Contact Number – Trip Leader – Mr T Stanforth: - 07712304672

Mrs J Rutherford: - 07561108229

Emergency Contact Number at school: - Mr C Armstrong: - 07968373231

(Please note that these contact numbers should only be used for emergency purposes and not for general or travel information).

If you have any questions or concerns regarding any of the above or wish to discuss anything else regarding the trip arrangements, then please do not hesitate to contact me at school. Alternatively, you can email me on tstanforth@nsb.northants.sch.uk.

Finally, both Mrs. Rutherford and I are looking forward to supporting and working with the students to give them an opportunity to engage and experience American culture.

Yours faithfully



Mr T Stanforth
Chicago Trip Leader