



RBE/Exams

May 2023

Dear Parent/Carer

Arrangements for Examination Period – A Levels / AS Levels

I am writing to confirm arrangements for the forthcoming A Level written examination period starting on Monday 15th May and finishing on Monday 26th June. All candidates must keep Wednesday 28th June clear as it is the National Contingency date, and as such, could be used in the unlikely event of exams being moved by JCQ.

Each student received a copy of their exam timetable in January. Another copy of the exam timetable was also issued in May.

For Year 13 students, normal timetabled lessons will continue up to and including Friday 5th May. All Year 13 A Level students will be on study leave from Tuesday 9th May. Year 13 students should normally undertake revision at home during study leave, although students may also attend school to revise. Students can email their teachers if they require any support with their revision. Subject teachers will also be available in their classrooms during the normal timetabled subject lessons for face-to-face support if required.

Year 12 Further Maths students will continue with normal timetabled lessons throughout the exam period, however the day prior to each A Level Maths paper should be taken at home as study leave days. These at home study days will be Monday 5th, 12th and 19th June.

Students will be expected to be in office dress whenever they are in school during the exam period whether for exams or for revision.

I also ask that every student and parent / carer reads through the information they have been sent by the Exams Office, including notices from JCQ. These can be found via this link: [Exam Letters 2023](#)

Within the information sent by the Exams Office, students / parents / carers should take particular note of the rules in the Exam Hall which includes a ban on mobile phones / watches / devices and also the protocol for making special consideration requests. Special consideration is given to a candidate who has temporarily experienced illness, injury or some other event outside of their control at the time of the assessment. It is applied when the issue or event has had, or is reasonably likely to have had, a material effect on a candidate's ability to take an assessment or demonstrate his or her normal level of attainment in an assessment. Special consideration can go some way to assist a candidate affected by a potentially wide range of difficulties, emotional or physical, which may influence performance in their examinations.

A Level results will be available for students from the school on Thursday 17th August in the morning. Results will also be uploaded to the AIM portal on the same day. Face-to-face support for students will be accessible at the school throughout August 17th and 18th. Further details regarding A Level Results Day, including timings, will be sent to all parents / carers before the end of the academic year.

We are grateful for parental / carer support of students during the exam period in helping / encouraging them to revise thoroughly for their exams. We strongly advise that student participation in part time work is stopped / minimised throughout the exam period so that students can focus solely on their revision.

I wish all students the very best of luck throughout the exam period and beyond.

Yours sincerely

Richard Bernard
Headteacher

Headmaster Mr R Bernard ma

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