MLE/TDY

5 October 2018

Dear Parent/Guardian

I would just like to take this opportunity to finalise all details before we travel to Club La Santa, Lanzarote on Thursday Oct 11th 2018.

This is a fantastic trip (it's my 18<sup>th</sup> time with school) but we do need to make sure we are organised.

The following parents have kindly been put forward to help us with transport to the airport on the morning of the 11<sup>th</sup> October.

Mrs Tutt - 6 passengers Mr Connor - 4 Mr Parry - 4 Mrs Rigby - 5 Mrs Lee - 3

I think there is one other gallant volunteer but I can't read my own writing!

We need to be at Stansted for 5:25 am (sadly) and therefore I would like to leave the ONs Car Park at 4:00 am latest please.

Flight details Outbound - 11/10/18 Stanstead - Arrecife - MT 1330 - 07:25 - 11:50

Inbound - 18/10/18 Arrecife - Stanstead MT 1331 12:50 - 17:00

I will book a coach for the return journey ETA NSB - 18:30

All students must please settle any outstanding payments - both trip and sponsorship urgently if these have not already been finalised. Also all documentation needs to be in.

I will meet with students before we leave to go over last minute issues and then we can look forward to some winter sun in an environment of health and fitness.

If you have any questions, please drop me an email (mlee@nsb.northants.sch.uk) or give me a ring 07764 278505

Many thanks to all (especially the drivers).

Yours sincerely

Madele

Mark Lee School Development Director