



April 2025

Dear Parent/Carer,

YEAR 10 INTERNAL EXAMINATIONS 2025

The internal examinations for pupils in Year 10 will take place between **Monday 28th April and Friday 2nd May 2025**. The timetable is shown below.

Students are expected in school all week. When not completing examinations, students will attend their usual lessons. They must also attend registration as normal before in the morning.

Exam Venue

All exams will be held in the Sports Hall under formal exam conditions. This replicates the experience of external examinations. A small number of students with approved Access Arrangements will take their exams in designated rooms. Some practical assessments, such as Art and Photography exams, will take place during lessons in the week before. Subject teachers will inform students of these details.

Approved Access Arrangements

Students with approved Access Arrangements will have these in place for the End of Year examinations. You will have received correspondence from the school already if this is relevant to your son. Any questions about Access Arrangements should be directed to Mrs Spencer (SENDCo) and/or Mrs Cleaver (Access Arrangements Administrator).

Prohibited Items

Students **must not bring** mobile phones, smartwatches, wireless earbuds, or any device capable of storing or receiving data into the exam room. All watches are also forbidden.

We strongly recommend leaving these items at home. However, if a student must bring a phone to school, it must be handed in to Student Services before the exam. Valuable items must not be left in the changing rooms, as they will not be locked during exams.

How You Can Help Your Child Prepare:

- Discuss the exams with them and help them plan their revision.
- Ensure they complete any revision homework set by their teachers.
- Display the timetable at home so they know their exam schedule.
- Help them revise by testing their knowledge on class topics.
- Provide a quiet space for them to study.
- Reassure them—encourage them to do their best without stress.

Exam Briefing

Students will have this information relayed to them in an assembly this week, and there will be a further briefing at the start of the new term. Year 10 Form Tutors are also aware of the routines in place, and are available to support students through the process.

If you have any queries about exam arrangements, please do not hesitate to contact the school.

Mr Marshall
Assistant Head Teacher (Examinations)

Headteacher [Mr R Bernard MA](#)

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