



March 2024

Dear Parent/Carer,

YEAR 9 INTERNAL EXAMINATIONS 2024

The internal examinations for pupils in Year 9 will take place between Monday 25th March and Thursday 28th March 2024. The timetable is included with this communication.

When pupils are not attending exams, they should attend normal lessons. Pupils should go to registration as normal before their exams.

You can help your child to prepare for these examinations by:

- talking to them about the tests and what work they need to do to prepare for them
- making sure they complete any revision homework set by their teachers
- making sure they know which exams they have on which days by displaying the timetable, on the reverse of this letter, at home
- helping them to learn work by testing at home on work covered in class or at the request of their subject teachers
- providing a quiet place for them to work in the period leading up to the examinations
- telling them not to worry about the tests – just to do their best

Exam Venue

All examinations will take place in the Sports Hall under examination conditions. There may be a small number of students who will have access arrangements which require them to take their papers in a different room, Mrs Cleaver (Access Arrangements Administrator) will issue students with an individual timetable if this applies to them. A number of practical assessments, such as Expressive Arts practicals will take place in normal lessons and students will be advised of these details by their class teachers.

Forbidden Items

Please note that mobile phones or any device capable of receiving and/or storing data are not allowed in any examination rooms. This includes smart watches or wireless ear pods. All watches are forbidden in the exam hall. We recommend that all such devices are left at home on exam days, however, if any parent believes that it is important that their child has a mobile phone with them at school, then the phone **MUST** be handed in to Student Services, prior to the start of the exam. We do not recommend that items of value are left in the changing rooms, as these are not locked during the exams.

Students will have an assembly in the weeks prior to the examinations, where I will brief students on these arrangements and students will be able to ask questions at the end.

Headmaster Mr R Bernard *ma*

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Year 9 Internal Exam Timetable 2024

Art, Photography, IT and Music Examinations will take place in timetabled lesson in the week prior (w/c 18/3/24)

<u>Monday 25th March</u>		
Exam start time	Exam Length	Exam Subject
9.05am	1hr 20mins	English Language
11.40am	45mins	Dance
2.05pm	50mins	History

<u>Tuesday 26th March</u>		
Exam start time	Exam Length	Exam Subject
9.05am	1hr 15mins	DT
2.05pm	1hr	RE

<u>Wednesday 27th March</u>		
Exam start time	Exam Length	Exam Subject
9.05am	1hr 15mins	Science
11:40am	1hr	Maths 1 (non-calculator)
2.05pm	1hr	Geography

<u>Thursday 28th March</u>		
Exam start time	Exam Length	Exam Subject
9.05am	1hr	Maths 2 (calculator)
11:40	1hr	Drama
2.05pm	1hr	Spanish / French / German

If you have any queries about exam arrangements, please contact me at the school.

Mr J Marshall
Assistant Head Teacher (Examinations)

Headmaster Mr R Bernard *ma*

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