



NORTHAMPTON SCHOOL (part of The NSB Trust)

c/o Billing Road Northampton NN1 5RT

Headteacher: Matthew Edwards



APPOINTED PERSON FOR FIRST AID

For September 2024

NSB Trust Support Staff Scale point 2-3 £22,366 - £22,737 FTE

£18,689.40-£18,999.36 Actual

37 Hours a week, 39 weeks

8:00am-4:00pm Mon-Thurs; 8:00am-3:30pm Fri

30-minute unpaid lunch break (varies due to First Aid)

Please see this link for full details of benefits: [NSB Trust Employee Benefits](#)

What we are looking for:

The NSB Trust is looking for a versatile and enthusiastic member of staff to act as the school's Appointed Person for First Aid based at our brand-new site off Thorpeville, Moulton from September 2024. The post will include additional duties, monitoring student attendance/absence and support for the admin team.

A requirement of this post is that the post holder completes First Aid at Work training (HSE approved) and maintains the qualification.

We welcome applications from those who have previous experience or interest in First Aid and are able to be the primary First Aider for Northampton School., are a good communicator and have a willingness to learn and be part of a pro-active team.

The successful applicant will:

- ✓ Have good IT knowledge and keyboard skills;
- ✓ Have the organisational skills needed to accurately log first aid incidents;
- ✓ Have excellent communication skills required to liaise effectively with staff, parents and pupils;
- ✓ Be motivated, resilient, pro-active and a self-starter;
- ✓ Be determined to ensure that the school is a pleasant, safe and secure learning environment so that all students feel at ease;
- ✓ Model professional skills if working with school staff and outside agencies.

How to apply

Applications are accepted via the application form (available on the school's vacancies page), via TES QuickApply, TeachNorthants or via the HR Office at The NSB Trust hr@nsbtrust.school.

We encourage you to submit your application as soon as possible, as we reserve the right to close applications early if a suitable applicant is found.

Closing date: Wednesday 26 June, 9am

Interviews: w/c 1 or 8 July TBC

The Academy is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Enhanced Disclosure and Barring Service check.