

LCH/PLO/TDY

12 January 2018

**YEAR 13 PARENTS' EVENING – THURSDAY 1 FEBRUARY 2018**

You are invited to a Parents' Evening on Thursday 1 February at which you will have the opportunity to discuss student progress with the relevant teachers.

Students will be asked to make 5 minute appointments on your behalf with the relevant members of staff. Wherever possible, please leave 5 minutes between each appointment. If this time should prove insufficient or inconvenient, please make arrangements to discuss progress further at another mutually convenient time.

Information will also be available about the forthcoming "Employment Opportunities Evening" in March and support arrangements following the A Level Results in August. Our school Careers Officer will also be in attendance to answer any questions you may have on career opportunities throughout the evening.

Staff will be present from 17:00 until 20:00.

If you are driving to the school please use The Cripps Hall Car Park opposite The Cripps Hall on Billing Road.

Please could we ask that students are encouraged to return the reply slip below to the relevant Form Tutor as soon as possible. Thank you for your assistance in this matter and we do hope that you can join us.

Mrs L Checkley  
Director of Y13 H-L

Mr P Loughney  
Director of Y13 P-T

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**Reply Slip to Form Tutor**

I/We\* have received the letter concerning Y13 Parents' Evening on Thursday 1 February 2018. I/we\* will/will not\* be able to attend.

Pupil's Name..... Form:.....

Signed.....Parent/Guardian

(\*Delete as necessary)