

SMI/TDY

10 May 2019

Dear Parent/Guardian

Re: Greece Trip – April 2020

Thank you for returning your reply slip and deposit for the Greece Trip in April 2020. I am now pleased to confirm your son's place on the trip for which the total cost is **£899**.

Completion and return of the enclosed Medical Consent/Information Form is required, together with copies of your son's **current passport and EHIC** (www.gov.uk/european-health-insurance-card) to Tracy Dyer, Events Coordinator. Please note that all passports must be valid at the time of travel and have at least 6 months to run after our return date to England.

I would like to remind you that it is your responsibility to contact your GP and organise any necessary inoculations for the trip.

Please note the second deposit is required by the tour operator by **Friday 12 July** to enable us to keep to our contract with them so can you please make sure we receive payments on time. For your information I have set out below a suggested payment schedule as follows: -

£150 paid (being initial deposit)* followed by: -

Payment 1 - £130 by Fri 28 June – ***2nd Deposits to be paid to tour operator**

Payment 2 - £130 by Weds 24 July

Payment 3 - £130 by Fri 30 August

Payment 4 - £130 by Fri 27 September

Payment 5 - £130 by Thurs 31 October

Final Balance Payment 6 - £99 by Fri 30 November – *FINAL BALANCE MUST BE PAID IN FULL – Total £899

Payments should be made using Parent Pay via the school website. You are also at liberty to make larger payments if you wish to do so or pay in full if you prefer.

Please note that flights have now been booked, therefore deposits are non-refundable. Any *deposit/final balance not made by the due date will be payable to the school. If anyone withdraws from the trip for medical reasons, then a doctor/hospital confirmation letter will be required to make an insurance claim for refund of any monies already paid.

Please do not hesitate to contact me if you have any questions regarding any of the above information.

Yours faithfully



Mrs S Minai
Greece Trip Coordinator