

JWI/ANA

10th July 2019

Dear Parent/Guardian

Re: NSB Sports Day 2019 – Y12 Involvement

NSB Sports Day 2019 takes place on Wednesday 17th July 2019. This is the only day on the school calendar when lessons are suspended for all years and the whole school is engaged in a single activity.

Throughout the day, the whole of Year 12 will be involved in leadership roles; directing lower school students, officiating over events and leading House support. Sports Day is a tradition at NSB. The involvement of all students will help promote positive relationships across all year groups.

I am writing to outline some organisational points that parents should be aware of prior to the event:

- Study leave does not apply on Sports Day and the expectation is that all Year 12 students will be in school for the duration of the day.
- Students must come to school in office dress and register at 8.45am.
- Immediately following registration, Year 12 will go to the Sports Hall and Gymnasium where they will change into sports kit. They will then make their way to the playing fields where they will be directed to their relevant roles by the Senior Prefect Team.
- Events will run in two 2 hour blocks, 9.30 – 11.30am and 12.45 – 2.45pm.
- There will be no break time. Lunchtime will occur earlier than normal, between 11.30am – 12.30pm. Full lunch service will exist as on any other school day.
- After events have finished the students will be required to change back into their office dress before leaving the school site at 3.35pm.

It is important that parents and students are aware that Wednesday 17th July will be unlike any other school day. The students will spend the majority of the day outside in the elements and as such their kit requirements for the day need to be considered carefully:

- Students are required to bring their school books as for any normal Wednesday. If the weather prevents Sports Day from occurring, students will need to be prepared for a normal day of lessons.
- All students must bring appropriate sports kit to wear throughout the day, white t-shirt with blue or black shorts or tracksuit bottoms where possible. A house t-shirt is recommended if they own one. Students are reminded that 'hoodies' are not permitted.

- All students are advised to bring a small bag, in which they should carry sun cream, a hat, water, a long sleeve top and if they are particularly susceptible to sunburn a pair of tracksuit bottoms. It is absolutely vital that students take **appropriate independent care** to avoid over-exposure to the sun on the day. They will be reminded to apply sun cream throughout the day, to drink water at regular intervals and to cover up if they feel themselves starting to burn.
- The school has hired a marquee, large enough to provide shelter for all those in attendance. This will offer shelter from the sun or showers, depending what weather we experience on the day.
- First aid will be provided at a number of locations on the day for any students who are injured. If any student feels they are suffering from the heat they will be encouraged to report to first aid, sooner rather than later.
- Given normal summer weather patterns, students are also advised to bring a light waterproof in case of showers.
- Valuables will be collected at the start of the day and locked in the PE offices. Students will not be able to access their valuables again until 3.20pm. Therefore, students must make sure they have everything they need for the day, before they make their way out to the playing fields in the morning. I strongly advise students do not bring valuable items to school on Sports Day.

It is my intention to make Sports Day as inclusive as possible for all the students in the school. The Year 12 students will play an integral part in the organisation of the day and in the smooth running of the event as a whole.

Please be aware that due to safeguarding guidelines, parents are unfortunately not permitted to attend/spectate on the day.

The students have been briefed in greater depth at an assembly earlier this week; however, if as a parent you have any concerns relating to the information contained herein please contact me at the school.

Yours sincerely

A handwritten signature in black ink, appearing to be 'J. Wilcock', with a checkmark to the left.

Mr J. Wilcock
Director of Sport