

HEALTH & SAFETY and ESTATE COMMITTEE REMIT

The Health & Safety and Estate Committee exists to have general oversight of all matters connected with Health & Safety, premises and grounds at the school, and is delegated to make specific recommendation to the full governing bodies about all such matters.

The composition of the Committee is:

Up to 5 Governors (one of whom will chair)

Estate Manager in attendance

Senior Staff Convenor in attendance

Union Representatives in attendance or feedback from pre-meeting

The Committee will meet three times per academic year.

The quorum for Committee meetings is three governors.

The Health & Safety and Estate Committee will:

- monitor and evaluate required policies and practices and seek improvements and change where necessary, all the time ensuring that the school complies with current legislation in this field;
- support the school in creating and maintaining a place that is safe for all members of the school community;
- Support the school in getting the best services from external sources as far as capital development is concerned;
- Monitor all aspects of the Estate maintenance and care including site visits as appropriate;
- Scrutinise, where appropriate, tenders and estimates for large-scale developments;
- Ensure the short, medium and long term priorities for Health & Safety estate development are supported;
- Submit notes of its meetings to full governors' meetings;
- invite union representatives to attend meetings of the committee on behalf of their membership.

May 2018